

**The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

**Part – A****1. Details of the Institution**

1.1 Name of the Institution	JashbhaiMaganbhai Patel College of Commerce
1.2 Address Line 1	off. M. G. Road, Near Azad Maidan
Address Line 2	Goregaon (West)
City/Town	Mumbai
State	Maharashtra
Pin Code	400 090
Institution e-mail address	jmpcollege@gmail.com
Contact Nos.	2873 7858
Name of the Head of the Institution:	Dr. Debajit N. Sarkar (June to December 2016) Shri. Bainsi D. Reddy (December to May 2017)-In charge Principal
Tel. No. with STD Code:	022-28737858

## AQAR 2016-17

Mobile:

Name of the IQAC Co-ordinator:

Shri. CA Rajesh R. Dalal

Mobile:

9821627420

IQAC e-mail address:

iqac@jmpcollege.org

1.3 NAAC Track ID (For ex. MHC0GN 18879)

N.A.

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/54/RAR/110

1.5 Website address:

jmpcollege.org

Web-link of the AQAR:

jmpcollege.org/naac.asp

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C	NA	2004	5 YEARS
2	2 <sup>nd</sup> Cycle	B	2.79	2011	5 YEARS
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

15/06/2005

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2010-11 Resubmitting on 31/12/2015
- ii. AQAR 2011-12 **submitted online** Date unconfirmed
- iii. AQAR 2012-13 **submitted online** Date unconfirmed
- iv. AQAR 2013-14 **31/12/2015**
- v. AQAR 2014-15 **31/12/2015**
- vi. AQAR 2015-16 **24/12/2018**

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Science( B.Sc. I.T.), Commerce(BMS), Commerce ( BAF)

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-

UGC-Special Assistance Programme

UGC-Innovative PG programmes

(Specify)

UGC-COP Programmes

**2. IOAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.

6

Faculty

2

Non-Teaching Staff

1

Students

2

Alumni

1

Others

0

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

---

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International

0

National

0

State

0

Institution Level

2

Others

0

(ii) Themes

**Institutional Level:**

1. One day workshop on Data Analysis using MS EXCEL on 30<sup>th</sup> September 2016
2. Two days workshop on photography – “Viewing world through lens” on 16,17 Feb 2017.

2.14 Significant Activities and contributions made by IQAC

AC

- Guides and monitors in organising various activities of College throughout the year.
- Teachers are encouraged and motivated to participate and contribute research papers in Seminars and Conferences
- Guided in conducting various academic audits – (Library, Administrative and Gender Audit)
- Constantly embarks for quality enhancement of the organisation from all aspects
- As IQAC consists of representatives from various departments, the issues pertaining to

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year \*

<u>Plan of Action</u>	<u>Achievements</u>
1.Organising Seminars/Conferences/ Workshops/Symposia	1. Organised workshop on Data Analysis
2. To continue the existing activates	2. Carried out all the existing activities
3. To conduct soft skill /add on courses	3. Skill Development using Language Lab
4. To organise more intercollegiate events/ competitions	4.i.Technomania ( B.Sc.I.T Department)  ii. Book Review Competition (Library)
5. To start with Certification Programme/s	5. Microsoft certification program for staff and students of all streams
6. To start add-on courses	6. Short term course on ‘Overview of Indian Capital Market’ ‘Teach India Program’ and Short-term Courses in ‘Spoken English’
7. To conduct placement activities	7. Employability skill training program by a) Technoserve b) Aptitude Test by ‘Seed Infotech’

\* *Attach the Academic Calendar of the year as Annexure “VI”*

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

1. AQAR has been scrutinised and the proposed plan of action has been approved for implementation
2. Approved the funding of UGC grants and the shortfall is provided by the Management.



**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	NIL	NIL	NIL	NIL
UG	04	01	03	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	04 (Teach India, Microsoft / Ethical Hacking / Capital Market)
Others	NIL	NIL	NIL	01 (Spoken English)
<b>Total</b>	<b>04</b>	<b>01</b>	<b>03</b>	<b>05</b>

Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure “VII”***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- There was revision of syllabi of F.Y.B.Com, F.Y.B.Sc.IT, F.Y. BMS & T.Y. BMS
- In B.Com. changes to the syllabi were made in the following subjects: Business Communication, Environmental Studies, Mathematical and Statistical Techniques and Business Economics. The paper pattern of all subjects at First Year B.Com. changed from the 75/25 pattern to 100 marks. The pattern of Self Financing courses was retained as 75/25. But changes to the syllabi were made in the following courses: First year BMS, BSc (IT), BAF

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, B.Com in Accounting and Finance

**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>10</b>	04	06	-----	-----

2.2 No. of permanent faculty with Ph.D. 02 (1 principal + 1 librarian )

2.3 No. Of. Faculty: 24

Positions Recruited (R) and Vacant (V) during the year 2016-17

	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
B.Com.	3	0	6	0	0	0	2	0	11	0
B.Sc.I.T.	5	0	0	0	0	0	1	0	6	0
B.M.S.	4	0	0	0	0	0	3	0	7	0

Guest Faculty	Visiting	Temporary
----	4	----

2.4 No. of Guest and Visiting faculty and Temporary faculty:

2.5 Faculty participation in conferences and symposia: (Detailed Annexure VIII Attached)

No. of Faculty	International level	National level	State level
Attended	00	01	00
Presented	03	09	00
Resource Persons	----	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning

- Orientation for First Year students at the beginning of the year giving details of syllabi, tests, teaching plan etc.
- Participative methods of teaching- Students presentation, case study approach, role plays, Group discussion,
- ICT and WEB Teaching
- Mock Interview and Resume writing
- E-notes
- Guest lectures by industry experts and academicians
- Guidance lecture by academicians
- Visit to NSE and BSE
- Every department is provided with LAPTOPS to support ICT
- Computers and LCD is in every classroom facilitate teachers for making lectures interesting through power point presentations, videos, pictures etc.
- Use of Smart boards.
- Strict adherence to the Teaching Plan by all department / subjects' teachers.

2.7 Total No. of actual teaching days during this academic year

180
-----

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple-Choice Questions)

- Centralised paper assessment.
- Moderation of answer sheets by external moderators.
- The practice of masking + coding the answer sheets.
- Grade improvement programme and special lectures for the students having learning disability, toppers and academically weak students.
- Photocopy and revaluation of answer sheet.
- Continuous and formative assessment.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01 – Mrs. Gracy Dsouza was the member of syllabus revision committee for S. Y. B.Com& M.Com

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	GRADE (%)			
		O	A	B	Pass %
B.Com.	233	0	6.00	66.52	76.12
B.Sc.I.T.	54	0	12.20	26.80	58.50
B.M.S.	41	0	11.76	11.76	44.74

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC prepares the plan for the academic year and prepares an Academic Calendar.
- Based on the activities mentioned in the calendar, IQAC assists and observes the implementation of the activities.
- The Principal arranges meetings with the HODs and the concerned committee members and monitors the execution of the plan
- Teaching plan is prepared at the beginning of the Semester.
- The lecture taken records are maintained.
- Monitoring lectures at the end of the week through lecture records.
- Teachers feedback is obtain from the learners as per requirement and time to time.
- At the beginning of each semester departmental meetings are held.
- Persons from corporate sector are invited to deliver lectures or share experiences with BMS Students.
- Lectures for final year students of all three programmes were delivered
- Learners are asked to make Power Point presentation on subject related topics.

2.13 Initiatives undertaken towards faculty development -ANNEXURE “VIII”

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	23
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	NIL	NIL	03
Technical Staff	N.A.	N.A.	NIL	01

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

College gives following facility to the faculty members to promote research climate:

- ‘Research Cell’ is established to conduct Research Related activities
- Reimbursement of Conference fee
- Research oriented books/study materials procured by the library
- INFLIBNET’s N-LIST Database is subscribed
- Membership of British Council Library
- Laptops are provided to teaching staff
- Information related forthcoming conferences is circulated to teaching staff
- Budgetary provision has been made to meet contingencies
- Students are encouraged to participate in research related programmes such as conferences/paper presentation competition/ seminar/ workshop etc.
- Encouraging faculty to undertake research through Major and Minor projects, pursue PH.D programmes, organize and attend seminars and conferences.

3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs		NIL		

3.3 Details regarding minor projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications : ANNEXURE VIII

	International	National	Others
Peer Review Journals	2	--	--
Non-Peer Review Journals	-	----	----
e-Journals	3	---	---
Conference proceedings	3	9	--

3.5 Details on Impact factor of publications: NIL

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned in Rs.	Received in Rs.
Major projects		NIL		
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ISBN No: 1. 978-93-83887-49-1 (Shri Ashish Shah)  
 ISBN No: 2 978-93-84944-80-3 (Dr. Debajit Sarkar)  
 ISBN No: 3 978-93-84944-82-7 (Dr. Debajit Sarkar)  
 ISBN No: 4 978-81-70008-04-0 (Dr. Vidya Hanchinal)

Without ISBN No ii)

3.8 No. of University Departments receiving funds from: N.A.

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges: **NIL**      Autonomy       CPE       DBT Star Scheme   
 INSPIRE       CE       Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution **NIL**

Level	International	National	State	University	College
Number	-		-	-	-
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons, or resource persons

Experts	Chairpersons	Resource Persons
4	1	-----

3.13 No. of collaborations  International  National  Any other

3.14 No. of linkages created during this year **NIL**

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of College   
 Total

3.16 No. of patents received this year \* 2853852 CLASS 41 08<sup>TH</sup> SEPTEMBER 2016

3.17 No. of research received by faculty of the institute in the	Type of Patent		Number		awards/ recognitions and research fellows Year
	National	Applied		01*	
		Granted		01*	
	International	Applied		N.A.	
		Granted		N.A.	
Commercialised	Applied		N.A.		

Total	International	National	State	University	Dist	College
1				1		-



3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) :  
NIL

JR  SRF  Project Fellows  other

3.21 No. of students Participated in NSS events: (Annexure – I )

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Annexures:

1. NSS Report-----ANNEXURE – **‘I’**
2. DLLE Report----- ANNEXURE – **‘II’**
3. Rotaract Club Report----ANNEXURE **‘III’**

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8130 sq.ft.	0	Management Contribution, UGC Fund, Student Fees	8130 sq.ft.
Class rooms	12	0		12
Laboratories	01	0		01
Seminar Halls	01	0		01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	82	0		82
Value of the equipment purchased during the year (Rs. in Lakhs)	35	0		35
Others	00	0		00

4.2 Computerization of administration and library

1. Admission Process
2. Fees Payment
3. Staff and student attendance system
4. Library Management (Except Journal and Magazine)
5. Staff Salary
6. Stock verification process

## AQAR 2016-17

### 4.3 Library services:

		Existing		Newly added (2016-17)		Total		
		No.	Value	No.	Value	No.	Value	
1	<b>Text Books</b>	3742	400495	1067	127699	4809	528194	
2	<b>Reference Books</b>	4843	1998626	148	88536	4991	2087162	
3	<b>e-Books</b>	N LIST	5700	N LIST	5750	N LIST	5750	
4	<b>Journals#</b>	44	134474	42	53841	42	188315	
5	<b>e-Journals</b>	N LIST	5700	N LIST	5750	N LIST	5750	
6	<b>Digital Database</b>	0	0	0	0	0	0	
7	<b>CD &amp; Video</b>	19	2645	0	0	19	2645	
8	<b>Others (specify)</b>							
i	Fiction Books	1519	102487	32	6753	1551	109240	
ii	Globe	1	300	0	0	1	300	
iii	Maps	16	350	0	0	16	350	
iv	News Papers	17	48802	18	29543	18	78345	
v	BCL Membership	1	10000	1	8500	1	8500	
	<b>Journals#</b>	Includes all periodicals subscribed						

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet Provider	Browsing Centres	Computer Centres	Office	Departments	Others (Nss/Gcr/ Principal/ Library/ Seminar/ Exam room)
Existing	86	59	2	2	-	10	2	8 +2(HP)
Added	0	-	-	-	-	-	-	0
Total	86	59	2	2	-	10	2	10

### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

B.Sc.I.T. Asst. Professors Mr. Ashish Shah, Ms.Soniya Sharma, Ms. Foziya Kadri cleared the Microsoft certification examination in the course of Network Security & Ethical Hacking on 01-Sep-2016.

## 4.6 Amount spent on maintenance : (in Rs./-)

i) ICT	2,07,186
ii) Campus Infrastructure and facilities	95,832
iii) Equipment's	35,234
iv) Others	18,200
Total :	3,56,452

**Criterion – V**

**5. Student Support and Progression**

**5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- Orientation of students at the beginning of the year.
- Orientation of parents of First Year fresh students.
- Information about student support services is uploaded on college website.
- Information regarding library services and women development cell is given in a leaflet during orientation of students.
- College prospectus provides information on student support services.
- Display of student charter.
- Orientation of students regarding NSS, Extension and DLLE activities.
- Information is also given through notice board, SMS Service and through circulars and notices from time to time.

**5.2 Efforts made by the institution for tracking the progression**

- Group discussions during classroom teaching.
- Evaluation of students through assignments.
- Interactive sessions during classroom teaching.
- Conducting curricular activities like Book Review, Elocution, Essay Writing, Data Speaks, presentation competition
- Timely intervention and counselling through Counsellors.
- Interaction with parents and students during parents-students meet.
- Periodical review by the Principal in staff meetings.
- Formation of various committees to assign responsibilities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1172	---	0	0

(b) No. of students outside the state

NIL

(c) No.

of international students

NIL

Men:

NO	%Women :
633	54

	%
539	46

## AQAR 2016-17

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
838	46	02	165	----	1238	988	50	3	130	01	1172

Demand ratio 3:2

Dropout % :1%

### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Library is well equipped with periodicals, competitive examination books and other required materials for preparation.
- Awareness lectures of competitive examinations are organised.
- Suggestions and support is provided by the faculty, to prepare for competitive exams

No. of students beneficiaries

210

### 5.5 No. of students qualified in these examinations: **DATA N.A.**

NET  SET/SLET  GATE  CAT

IAS/IPS etc  State PSC  UPSC  Other

### 5.6 Details of student counselling and career guidance

- Appointment of qualified personal counsellor.
- Orientation of students of all classes.
- Regular Counselling.
- Follow up sessions.

No. of students benefitted

25

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5	50	3	----

### 5.8 Details of gender sensitization programmes **ANNEXURE “IV”**

- Orientation of students by WDC.
- Awareness lecture on sexual harassment at work place.
- The seminar on “Anaemia- for girls” was conducted by **“Rotary President Dr. Anita Panvalker** (Gynaecologist) on Tuesday, 27<sup>th</sup>, September, 2016

**5.9 Students Activities**

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International

**5.10 Scholarships and Financial Support**

	Number of students	Amount (Rs./-)
Financial support from institution	0	0
Financial support from government	5 (SC)	51220
	5 (OBC)	25220
Financial support from other sources	0	0
Number of students who received International/ National recognitions	NIL	NIL

**5.11 Student organised / initiatives**

Fairs State/ University level  National level  International level



5.12 No. of social initiatives undertaken by the students  (6 rotaract + 20 NSS)

5.13 Major grievances of students (if any) redressed: No major grievance was registered.

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

<p><b>VISION</b></p> <ul style="list-style-type: none"> <li>To emerge as an important center of learning to compete in all challenges of the future.</li> <li>To serve the society through education.</li> <li>To provide value based and need based education.</li> <li>To make education accessible to all.</li> </ul> <p style="text-align: center;"><b>MISSION</b></p> <p>Our mission is to emerge as centre of higher learning and to transform the social conditions to uphold the moral values of the society, strive for the equality, social justice and respect for all the religions through intellectual, physical, cultural and emotional growth of students.</p>
--

6.2 Does the Institution has a Management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

<ul style="list-style-type: none"> <li>Teachers participated in the workshops conducted by Board of Studies of University of Mumbai from time to time.</li> <li>Mrs. Gracy Dsouza is a member of the Syllabus Restructuring Committee.</li> </ul>
---

6.3.2 Teaching and Learning

AQA	<ul style="list-style-type: none"> <li>Teaching Plan submitted at the beginning of each semester and weekly reports are collected from the lecturers.</li> <li>Usage of LCD projectors for better presentation, usage of ICT board, role play, case-study approach so as to make learning simple, easy and interesting.</li> <li>Regular Departmental Meetings are conducted.</li> <li>Tutorials are held in certain subjects.</li> </ul>	25
-----	---	----

### 6.3.3 Examination and Evaluation

- Internal Assessments are conducted as per University Guidelines.
- Fair, impartial and disciplined conduct of examinations.
- Feedback of question papers of the examiners, by Moderators.
- Moderation of the concerned course answers book-lets.
- Provision to provide photocopies of answer books on demand from students.
- Reevaluation facility.

### 6.3.4 Research and Development

Research and Development is continually promoted through –

- Research Cell
- An encouragement is given for the conduct of research conferences, seminars and workshops.
- Students and teachers are motivated to participate in the research conferences, seminars and workshops.
- Research Conclave initiated to promote research culture among faculties.
- e-books and e-journals are made available to the faculty through N-LIST

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

## Library:

- Library Advisory Committee decides the budget.
- Book bank facility is given to needy students.
- Stock verification with Wireless Barcode scanner started
- Separate 3 computer terminals are provided for students to search for availability of books in the library with internet.
- The college Library has an institutional membership with British Council Library.
- Automation of library using Library Management Software.

## Infrastructure:

- Classrooms and seminar rooms are equipped with OHP projectors.
- CCTV at all vital location.

## ICT:

- Teaching Staffs are using interactive board to conduct the lecture as per requirements.
- PPTs are used as a tool for conducting Lectures

## 6.3.6 Human Resource Management

- Compensation Management.
- Problems of the staffs are heard and resolved (relationship management).
- Recruitment and selection procedures are strategically planned and framed.
- Self-Appraisal to evaluate the performance of the teaching/non-teaching staff.
- Feedback from students on performance of the faculty.

## 6.3.7 Faculty and Staff recruitment

## Recruitment:

- As per the norms of University of Mumbai, time to time advertisements are given in leading newspapers.

## Selection:

- A panel comprising of subject experts is formed for conducting interviews.
- The shortlisted candidates are given the job offer letters. On their acceptance, Appointment letters are issued.

## 6.3.8 Industry Interaction / Collaboration

- Guest lectures are conducted by industry experts.
- Short Industrial visit is organized. (BSE & NSE)
- Campus interviews and placements by industry

6.3.9 Admission of Students

- Fair and transparent admission process as per the university and government rules.
- Admissions are given on merit basis.

6.4 Welfare schemes for

Teaching	Cooperative Credit society
Non teaching	Cooperative Credit society
Students	Government Scholarships and non government scholarships are given.  Book bank facility is provided.  Earn & Learn scheme is provided.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done. Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	Management	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

Note: The results of the examinations conducted by the College, Semester-I to Semester-VI are declared by the as per M.U. Act, 1994.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- NA

6.11 Activities and support from the Alumni Association

- Alumni Meetings are held.
- Assistance extended by the alumni to organize various activities

6.12 Activities and support from the Parent – Teacher Association

- Parents meetings are held wherein the parents are informed about the attendance, examination of their wards.
- They are also appraised on academic progress of their wards.

6.13 Development programmes for support staff

- Training imparted from time to time.
- Sports and cultural activities are conducted wherein non-teaching staff can participate.
- Support staff is encouraged to participate in competitions in other colleges.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Some of the initiatives taken by the institution to make the campus eco-friendly are

- Beautification of the campus through plantation of trees.
- Save energy campaigns
- Save water campaigns
- Swachh Bharat programmes

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. College website redesigned to make it more user friendly.
2. Students can file a complaint online to the Student Grievance Cell.
3. Conduct of Gender, Library and administrative Audit.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

1. Audit was conducted in the month of December 2016.
2. Workshop on Data Analysis using MS EXCEL was organised in September 2016.
3. Any required upgradation or improvement are done after approval obtained from management.
4. Conducted short term and add on courses.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Book Review Competition
2. Techno mania – Competition by B.Sc IT Department.

*Details in Annexure---V.1 & V.2*

## 7.4 Contribution to environmental awareness / protection

1. **Notebook Project:** A Project of converting old notebooks and unused paper into usable books [Notebook Project] was conducted on 15<sup>th</sup> October 2015. These books were distributed among the underprivileged children of Balgurukul School run by Indian Development Foundation. Some of these books were distributed to the school children who won the prizes during the Special Camp.
2. **Blood Donation Camp:** NSS Unit has organised a Blood Donation Camp in association with Meenatai Thakre Blood Bank on 24<sup>th</sup> September 2016. Total 50 students participated in the rally for campaigning before one day i.e. on 8<sup>th</sup> January 2016. Total 61 Blood Bottles were collected in this camp.
3. **Dengue Malaria Awareness Workshop:** A Workshop on Dengue Malaria was conducted by BMC officials on 3<sup>rd</sup> December 2016 to create awareness about the menace of these diseases and measures to control these diseases. This workshop was very informative for the students.
4. **Republic Day Programme:** Our students performed street play on the topic 'Importance of Cleanliness'.
5. **Swachh Bharat Abhiyan:** Our students conducted cleanliness drive regularly in the college campus. This project started in the month of September. Our students were also involved in same project conducted at Marve Beach after Dussera Festival.
6. Workshop on Organ Donation awareness was conducted on 24<sup>th</sup> January 2017.
7. **Workshop on Waste Management :** Stree Mukti Sanghatana organised a Workshop on Waste Management on 25<sup>th</sup> January 2017. Techniques of Waste Management were taught to the students.
8. **Thalassamia Awareness and Detection Camp :** Thalassamia Awareness and Detection Camp was organised on 7<sup>th</sup> January 2017 in association with Anubhav Mumbai and Transasia Company. Total 143 students took benefit of this activity.
9. As a part of Central Government initiative for conservation of environment, Tree plantation drive was carried out by our NSS unit. 20 saplings of various types were planted in our campus on July 2016. Dr. Debajit Sarkar inaugurated this plantation drive.
10. **Save Electricity Project:** under this project the volunteers selected seven families in their area. Students guided the families on how to save electricity and take the meter reading every month. They also had to check changes in meter reading and advised them accordingly.
11. Group of rotaractors made video on "**Swachchata Abhiyan**" and "**Women Harassment**" for 2 to 4 minutes and uploaded on YouTube.
12. The Rotaract Club Organized Beach Cleaning Drive on Friday, 16<sup>th</sup> September, 2016 from 6:30 am to 10:00 am at Versova Beach, Andheri (West).

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

**Strength**

- Qualified, competent, well experienced and dynamic faculty
- Environment friendly atmosphere
- Quality library facilities

**Weakness**

- Lack of infrastructure
- Low engagement in research

**Opportunities**

- Organization of international conferences/seminars
- To start paid consultancy

**Challenges**

- To seek academic autonomy

**8. Plans of institution for next year**

To start course on Tally  
 To promote activities under Entrepreneurship Development Cell  
 To organise industrial visit.  
 To complete 3<sup>rd</sup> cycle of NAAC Accreditation.  
 To strengthen the teaching –learning process.  
 Improving placements in core sectors.

Name **CA. RAJESH R. DALAL** Name **DR. SATISH A. NARINGREKAR**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

.....  
**Annexures:**

1. NSS Report
2. DLLE Report
3. Rotaract Club Report

Annexure I: NSS Report

**Annual Report of N.S.S. – 16-17**

**Report of the regular activities for the academic year**

**No of Units: Two**

**No of the Students Enrolled: 150**

**[Male: 51 ,Female: 99 ]**

**Names of the Programme Officers:Mrs.Pranita Kamath and Mr.Rajesh Gupta**

**College Level Activities:**

1. Orientation for New students was conducted on 20th July 2016.It was attended by First Year students.
2. The students celebrated Gurupornima on 31<sup>st</sup> July 2016. Students prepared Bookmarks and these Bookmarks and Roses were gifted to teachers as token of love and respect.
3. Dahihandi was celebrated in the college campus. Student Volunteers involved in this activity wholeheartedly.
4. Enrollment List of the students was prepared and sent to the University.
5. An Advisory Committee Meeting was conducted at college level on 3<sup>rd</sup> September 2016 .Mr Ketan Rawal ,District Co-Ordinator,was present for the Meeting.
6. Our students helped our Library staff in Book Exhibition on 12th and 13<sup>th</sup> January 2017.
7. N.S.S Foundation Day was celebrated on 24<sup>th</sup> September 2015.
8. **Notebook Project:**A Project of converting old notebooks and unused paper into usable books[Notebook Project] was conducted on 15<sup>th</sup> October 2015 . These books were distributed among the underprivileged children of Balgurukul School run by Indian Development Foundation.Some of these books were distributed to the school children who won the prizes during the Special Camp.
9. NSS Unit initiated Cooperative Society for the students,where stationary material is available at reasonable rates.
10. **Blood Donation Camp:** NSS Unit has organised a Blood Donation Camp in association with MeenataiThakre Blood Bank on 24<sup>th</sup> September 2016.Total 50 students participated in the rally for campaigning before one day i.e. on 8<sup>th</sup> January 2016.Total 61 Blood Bottles were collected in this camp.
11. **Dengue Malaria Awareness Workshop:**A Workshop on Dengue Malaria was conducted by BMC officials on 3<sup>rd</sup> December 2016 to create awareness about the menace of these deceases and measures to control these deceases. This workshop was very informative for the students.
12. **Republic Day Programme:**Our student volunteers took part in Republic Day Programme on 26<sup>th</sup> January 2016 .Our students performed street play on the topic 'Importance of Cleannliness'. This Street play was also performed in the programme organised by Rotary Sanskardham Academy.

13. **Swachh Bharat Abhiyan:** Our students conducted cleanliness drive regularly in the college campus .This project started in the month of September. Our students were also involved in same project conducted at Marve Beach after Dussera Festival.
14. Our students taught in Municipal Schools the basic skills of Arithmetic ,Language and Dance.
15. A lecture on ‘A step against Human Trafficking was arranged on 17<sup>th</sup> January 2017 by Mr.Nishant Jha , a student of Ghanashyamdas Saraf Collge.
16. Workshop on Organ Donation awareness was conducted on 24<sup>th</sup> January 2017.
17. **Workshop on Waste Management :**Stree Mukti Sanghatana organised a Workshop on Waste Management on 25<sup>th</sup> January 2017. Techniques of Waste Management were taught to the students.
18. **Thalassamia Awareness and Detection Camp :** Thalassamia Awareness and Detection Camp was organised on 7<sup>th</sup> January 2017 in association with Anubhav Mumbai and Transasia Company. Total 143 students took benefit of this activity.
19. **Digital Financial Awareness Project:** As per the directives of the Central Government our college NSS Unit has organised an awareness Drive in our adopted area on the methods of Digital Payments and its advantages. Total 10 volunteers took part in the project ,wherein the volunteers conducted the campaign in the adopted area Premnagar. The shopkeepers in these area were counselled by the student volunteers.

**University Level Activities:**

- 1.**International Yoga Day:** our college celebrated International Yoga Day on 21<sup>st</sup> June 2016 . Sessions on Rajyoga was organised byBrahmkumaris Association on 18<sup>th</sup> June 2017. Demonstrative Lectures on Yogasnas and Pranayam were conducted by Patanjali Yogvidya Association on 20<sup>th</sup> June 2016. Students and staff members celebrated Yoga Day on 21<sup>st</sup> by performing Yogasanas and Pranayam.
- 2.**Tree Plantation:** As a part of Central Government initiative for conservation of environment , Tree plantation drive was carried out by our NSS unit. 20 saplings of various types were planted in our campus on July 2016 . Dr.Debajit Sarkar inaugurated this plantation drive.
- 3.**Rakhi Selling Project:**Our student volunteers conducted Rakhi Selling Project .These Rakhis and many other products were produced by mentally challenged students of VallabhdasDagraSchool.This project was conducted for 10 days and 12 volunteers were involved in this project.
4. Student Volunteers helped in Traffic control during Ganesh Immersion at AareyColony,Mahindra Gardens and on S.V.Road,Goregaon[w]
3. Students Volunteers attended Indian Development Foundation programme on 25<sup>th</sup> August 2016. Our college received ‘Best Support Award ‘ and student leader Miss Vaishali was felicitated as Best Volunteer by IDF.
4. Student Volunteer Mr.MayureshMulay attended 5 Days NRDF Training Camp organized by KES Shroff College,Kandivali.

## AQAR 2016-17

5. Two Students Miss AshwitaDevadiga and Mr.Vinit Jain attended Leadership Training Camp organized by Mumbai University N.S.S. Zone. This camp was conducted from 31<sup>st</sup> August to 4<sup>th</sup> September 2016.
6. Our 12 students participated in the Vivekandanda Programme on 12<sup>th</sup>September organised by University of Mumbai at Marathi Bhasha Bhavan at Kalina Campus.
- 7.Student Volunteers participated in a Rally organised on the concept Road Safety organised by Vivek College of Commerce.
8. Our student volunteers participated in Annual Convocation Programme at University campus on 16<sup>th</sup> January 2017.
9. Volunteers volunteered in Road Safety Rally on 10<sup>th</sup> January 2017 organised by Vivek College ,Malad.
- 10.One of our students Mr. MayureshMulay has attended seven days University Level Camp at Khed,Ratnagiri from 9<sup>th</sup> January to 15<sup>th</sup> January 2017.
- 11.Our student volunteers took part in the Rally for the welfare of the Blinds on .
- 12.Our student Volunteers attended Bhajan Sandhya Event at Gate Way of India on 2<sup>nd</sup> October 2016.
- 13.19 Student Volunteers took part in the Human Chain organised by Bramhkumaris on 22<sup>nd</sup> January 2017 on the issue 'Road Safety'.
- 14.Our college organised an awareness workshop on Organ Donation on 24<sup>th</sup> January 2017. Mr.SameerKela was the speaker who explained the importance of Organ Donation . Total 101 students attended this workshop and 84 students filled the forms of Organ Donation.
- 15.Workshop on Waste Management was conducted on 25<sup>th</sup>January 2017 by an NGO Stree Mukti Sanghatana .

### **Area Based Projects and Activities:**

- 1. Save Electricity Project:** under this project the volunteers selected seven families in their area. Students guided the families on how to save electricity and take the meter reading every month. They also had to check changes in meter reading and advised them accordingly.
- 2.Voters Registration and Awareness Drive :**As a part of Voter Registration Drive, our students took part in the campaign on Voter Registration Drive for Brihanmumbai Election[B.M.C] in the month of October . A booth was set up for the collecting the Voter Registration forms and other documents. Total 108 students registered themselves. Students also approached people in the adopted area.

**Voters Awareness Drive :** Our student volunteers took part in Voter Awareness Drive in our adopted area Premnagar ,Goregaon[w] before the BMC Election held on 21<sup>st</sup> February 2017.

This project was carried out on large scale. Our volunteers also conducted class to class awareness on the importance of Voting.

### 3. Project on Swatch Bharat Abhiyan and Health and Hygiene:

- Total 36 volunteers took part in the beach cleaning drive at Marve Beach, Malad. This was in association with the NGO Indian Development Foundation [IDF]
- A rally was organised to create awareness on HIV Aids on 1st December World Aids Day. A lecture on **Aids :Myths and Reality** was conducted by MDACS on 2<sup>nd</sup> December 2016.
- Campus Cleaning was the regular activity of NSS Unit.

### REPORT OF SPECIAL CAMP YEAR 2016-17

**Number of students enrolled: 150**

**Number of volunteers who attended the Camp:**

**Male: 21          Female: 27          Total:48**

**Programme Officers:02**

**Peon[Mr.HemantParab]-01**

**Details of Camp Site:GaneshpuriTaluka:BhivandiDist:Palghar**

**Dates and Duration of the Camp:28<sup>th</sup>December to 3<sup>rd</sup> January 2017**

**Nature:Residential**

**Pre-camp activities:**NSS Programme Officer Mrs.Pranita Kamath along with the ,4 NSS student leaders conducted survey of campsite on 15<sup>st</sup> December 2016. All the arrangements were conducted for the camp at NityanandSmruti ,Ganeshpuri.

#### **Day Ist -28<sup>th</sup> December 2016**

The NSS student volunteers and Programme Officers assembled in the college campus early in the morning. A bus was arranged for travelling to camp site. The team reached the camp site at around 12 am. The student volunteers carried their lunch. After reaching the camp site in the afternoon, lunch was shared with all volunteers. Rooms were allocated for the students. There were separate halls for the girls and boys.

After lunch, all volunteers assembled in the conference room. Five groups were formed. In each group 7 students were allotted. Student members of each group selected their leader. Duties were allotted for Cleaning, Kitchen and field work. An Orientation was conducted in this meeting to inform them about the objectives of NSS. The planning was done on the overall activities to be carried during the camp. Topics were given to all the groups for performing Street Plays during the camp on various themes such as Importance of Cleanliness, Importance of Girls Education, Corruption, Position of Women in Society and Save Water-Share Water.

Ice breaking session was conducted with all new Volunteers. Sarpanch of two villages Ganeshpuri Mr.GowardhanBhoir and Mr. Avinash Raut ,Sarpanch of Vajreshwari Village were present

## AQAR 2016-17

for the inauguration. Both Sarpanch guided students about the importance of students. Group Discussion session was conducted in all the groups on the theme of 'Contribution and Responsibility of NSS students in the Development of Nation'. Games were played in the evening for building team spirit among the volunteers.

### Day 2<sup>nd</sup> – 29<sup>th</sup> December 2016

The second day began at 5.30 a.m. All the students and teachers assembled for morning prayers and exercise. After exercise, breakfast was served. Total 5 groups were formed for the field activity of Cleanliness Drive. The volunteers cleaned the Ganeshpuri Village and all the areas wherein lot of garbage was accumulated. Mr. Gowardhan Bhoir, Sarpanch was instrumental in guiding our students.

Session: A lecture on Group Bonding was organised by Mr. Sandesh Lalge and Mrs. Swati from Anubhav Mumbai, N.G.O. They explained the concept of Group Bonding and played games with the students. A Greeting Card Making competition was conducted on various social themes 'Importance of Blood Donation.' Total 5 teams participated in this competition. Students filled diaries before closing for the day.

### Day 3<sup>rd</sup> -30<sup>th</sup> December 2016

The third day began with the exercise and yoga. After yoga session breakfast was served. After tea and breakfast, students conducted Village Mapping Activity at Ganeshpuri Village under guidance of Mr. Santosh, from Anubhav Mumbai. Students were formed in two groups. They prepared Map of the Village with all the facilities. They learned many things about the socio-economic problems of the villagers. Session: Mr. Santosh explained the importance of this activity.

Area Coordinator Mr. Pranav Panchal and District Co-ordinator Mr. Ketan Rawal visited our campsite and guided the students. A poster Making activity was conducted on social issues.

### Day 4<sup>th</sup> -31<sup>th</sup> December 2016

As a part of the Digital Payment Awareness our Unit took initiative in organising activities. We invited CA Rajesh Dalal to conduct lecture in front of the villagers of Vajreshwari. Dalal Sir explained the concept of digital payment by giving examples and methods. Student volunteers were given training in explaining the methods of Digital Payments.

**Day 5<sup>th</sup> -1<sup>st</sup> January 2017:** After completing the overall exercises breakfast we planned the activities of the day. As we have adopted Vajreshwari Village for carrying out the activities, our students conducted Shramadan activity under the guidance of members of Gram Panchayat members. Boys were given the responsibility of digging the Soak pits. After lot of efforts, 9 soak pits were constructed. This was very difficult task. Girl volunteers were involved in cleaning of River Bank at Vajreshwari village. This was also very difficult task. The entire day was spent in this work. A session on Disaster Management was organised by student Volunteers of Avhan Mr. Pravin Rawal. Various methods of Rescue Operations and First Aid were explained to all the students. It was very informative session.

### Day 6-2<sup>nd</sup> January 2017

This was the second last day of the camp. Trekking activity was planned at Usgaon Dam which was around 5 kilometer away from the campsite. Students enjoyed the trekking activity wholeheartedly.

In the evening a competition of Street Play was conducted on various topics. Mr. Avinash Raut and Mr. Govardhan Bhoir judged the event. Students also performed cultural programmes. A camp fire was organised at night with various activities and games.

**Day 7 –3<sup>rd</sup> January 2017** :After breakfast students packed their bags. The overall packing was done in the kitchen and camp site. A feedback meeting was conducted to find out the overall experience of students and leaders. Many students expressed their opinions. Our student Volunteers performed Street Play at Vajreshwari Village on the topic of Save Water and Share Water and Importance of Cleanliness. With heavy heart the team departed from the camp. A bus was organised for the students and staff for returning from the camp site. The bus arrived at the college at around 4 pm.

**Adopted Village :Vajreshwari, Taluka :Bivandi , District :Palghar**

### **Other Activities:**

1. Programme Officers Mrs. Pranita Kamath and Mr. Rajesh Gupta attended Mini Orientation at R.D. National College.
2. Mrs. Pranita Kamath and Mr. Rajesh Gupta attended the Planning Meeting for N.S.S. Programme Officers at Raheja College, Santacruz on 17<sup>th</sup> December 2017.
3. Programme Officer Mr. Rajesh Gupta attended Training at ETI, Ahmednagar held from 6<sup>th</sup> February 2017 to 13<sup>th</sup> February 2017.

**Mrs. Pranita Kamath**

**Mr. Rajesh Gupta**

**NSS Programme Officers,**

ANNEXURE II**EXTENSION WORK REPORT 2016-17(DLLE)****INTRODUCTION TO EXTENSION WORK PROGRAM**

The Department of Lifelong Learning and Extension (**DLLE**) established on October 12, 1978 and has been recognized as a Statutory Department of University of Mumbai since 1994 to promote a meaningful and sustained rapport between the Universities and community. Now it has received recognition as one of the Teaching Department as per the decision of Management Council, University of Mumbai.

To facilitate the sensitization of the students to the socio-cultural realities, the Department offers the students, extension work projects encompassing social issues. The student is awarded **10 additional marks** at the final exam for project on completion of 120 hours of work and submission of project report.

**College has started with the extension work activity from year 2009-10 for B.Sc.I.T. and B.M.S. Department.**

**B.Sc.I.T. , B.M.S & B.A.F. have undertaken Anna Poorna Yojna (APY) project in the academic year 2016-17.**

**REGISTRATION OF STUDENTS FOR EXTENSION WORK  
ACTIVITIES:**

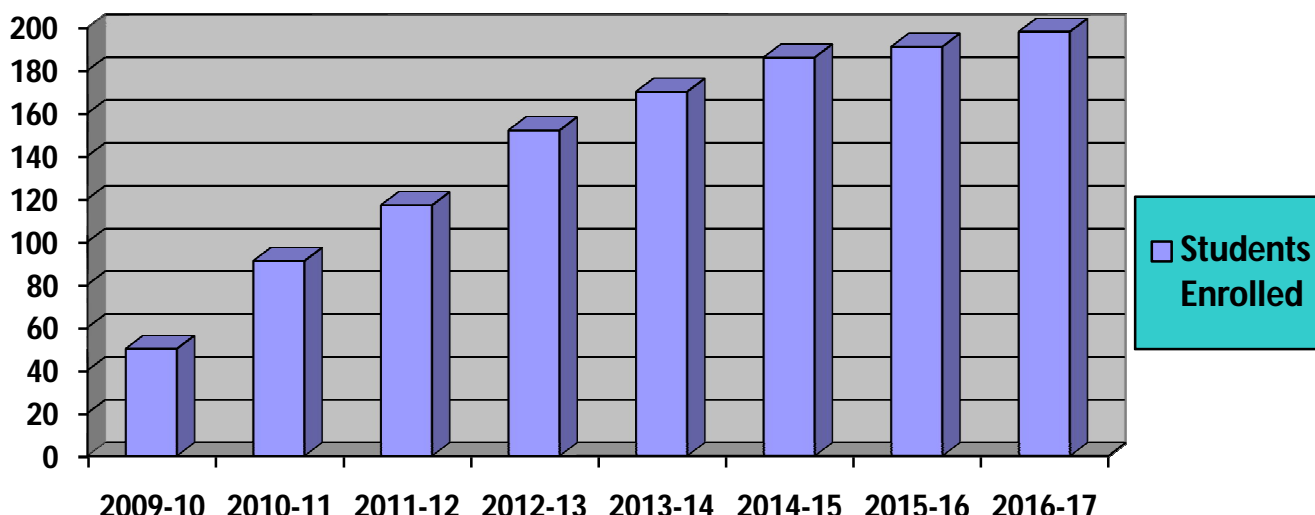
Total **198** students are enrolled for extension work with D.L.L.E. of university of Mumbai. Details are as follows:-

<b>Department Name</b>	<b>Girls</b>	<b>Boys</b>	<b>TOTAL</b>
B.Sc.I.T.	13	82	95
B.M.S.	45	48	93
B.A.F.	04	06	10

} 198

**STATISTICS OF STUDENTS ENROLLMENT**





**FIELD CO-ORDINATOR :**

This year **Dr. SujataDhopte** from RitambharaVishva Vidyapeeth’s, M. K. S. College of Commerce & Economics, Vileparle (w) was appointed as field coordinator by DLLE for monitoring & evaluation of extension activities.

**EXTENSION WORK TEACHERS :**

Following staff members are appointed by college to work under Extension Work Committee.

<b>Faculty Name</b>	<b>Qualification</b>	<b>Department Name</b>
Mrs. Soniya Sharma.	M.Sc.(C.S)	B.Sc.I.T.
Mrs. Henna Punjabi.	M.B.A.(HR)	B.M.S.
Mr. Rahul Pawar.	M.Sc.I.T.	B.Sc.I.T.
Ms. Ansha Gupta.	M.B.A. (HR)	B.M.S.

**STUDENT MANAGERS OF EXTENSION WORK ACTIVITIES:**

SM’s are selected to assist the extension work teacher.

<b>Student Managers</b>	<b>Course</b>
Miss. Jayashree Patil	T.Y.B.Sc.I.T.
Mr. Sunil Kuwar	T.Y.B.Sc.I.T.
Miss. Anjali Jaiswal	S.Y.B.Sc.I.T.

Mr. Swapnil Devrukhkar	S.Y.B.Sc.I.T.
Mr. Bhavesh Jain	T.Y.B.M.S.
Mr. Anand Sapkal	S.Y.B.M.S.
Miss. Ankita Patil	S.Y.B.M.S.
Mr. Pankaj Yadav	F.Y.B.M.S.
Mr. Smitesh Shinde	F.Y.B.Sc.I.T.

### **TRAINING CONDUCTED BY DLLE.**

#### **First Term Training**

Conducted on :- 22<sup>nd</sup> July , 2016.

Organized at :- B. K. Shroff College, Kandivli-(E). Mumbai : 400067.

Attended by :- **Extension Work Teachers**

- Mr. Rahul Pawar.

#### **Student Managers**

- Ms. Jayashree Patil.
- Mr. Sunil Kuwar

#### **Second Term Training**

Conducted on :- 7<sup>th</sup> December, 2016.

Organized at :- Hansraj Jivandas College ,Khar-w Mumbai 400 052.

Attended by :- **Extension Work Teachers**

- Ms. Ansha Gupta

#### **Student Managers**

- Ms. Anjali Jaiswal
- Mr. Anand Sapkal

### **TRAINING CONDUCTED BY COLLEGE.**

College conducted second term training on 16<sup>th</sup> January, 2017 from 10.30 am to 12.30 pm. College conducted individual class training for all students and guided them for file preparation.

### **Anna PurnaYojna Activity**

College organized APY activity on 15<sup>th</sup> and 16<sup>th</sup> December, 2016. Students participated and performed the activity enthusiastically. This event was huge success. Students put up the stalls for sales of food items prepared by their group.

To encourage Student, College selected the winners of activity.

Following were the winners of APY activity.

- **First Prize – FYBMS- Foodys Submarine Group**
- **Second Prize – FYBAF – Banti Bhai Group**
- **Third Prize – SYIT – Ratnesh Group**
- **Third Prize – FYBMS – Foods King Group**
- **Consolation Prize – FYIT – 11 stars group**

### **UDAAN FESTIVAL, 2017**

Students participated in Posters Making, Street Play in Udaan festival at B. K. Shroff College, Kandivali (E) on 24<sup>th</sup> January,2017. Students performed street play on “Swachata Abhiyan”.

**Mrs. Soniya Sharma.**  
(Chairperson Extension Work Committee)

**Annexure III: ROTARACT CLUB**

❖ **Activities undertaken by Rotaract club of J.M.Patel College of Commerce are as follows:**

1. Seminar on Drug Addiction
2. Orientation Programme for first year students
3. Celebration of friendship day
4. Attended Seminar on Photography
5. Installation Ceremony
6. Celebration of Teachers' Day
7. Video making on Awareness on Social Issue
8. Beach Cleaning Drive
9. Blood Donation Drive
10. Seminar on Anemia
11. Swachh Bharat Abhiyan (Gandhi jayanti )
12. Orientation conducted by ZRR
13. Celebration of Children's Day
14. Diabetic Medical Health Camp
15. Trekking at Matheran
16. Awareness on Voting.

<b>Faculty Name</b>	<b>Qualification</b>	<b>Department Name</b>	<b>Designation</b>
Miss. Aayesha Ansari	M.S.C. (Mathematics)	B.M.S. & B.Sc.(I.T.)	Convener
Mrs. Henna Punjabi	M.B.A.(HR)	B.M.S.	Member
Mrs. Namrata Pathak	M.B.A.(H.R.)	B.M.S.	Member
Mr. Rahul Pawar	M.Sc.(I.T.)	B.Sc.(I.T.)	Member

❖ **Rotaract Club Committee:**

❖ **Student members enrolled for Rotaract Club activities:**

Total **115** students have enrolled to become active participant members of Rotaract Club of J.M.Patel College of Commerce.

**1. Seminar on Drug Addiction :**

A seminar on 'Drug Addiction' was conducted on Thursday, 14<sup>th</sup> July, 2016 by "**Dr. Gaurav Kulkarni**", (MD consultant psychiatrist and psychotherapist).

This topic is very popular among today's youth. It's very important that students of this age understand the ill consequences of drug addiction.

The speaker explained the problems faced by drug addicts. He explained how drug addiction takes place and how to prevent oneself from drug addiction. The seminar was aided with the help of PowerPoint presentation. The seminar was followed by question answer session between speaker and audience.

**2. Orientation Programme for first year students :**

Rotaractors of second year and third year of self-finance conducted orientation programme for first year students on Monday, 18<sup>th</sup> July, 2016 to explain them what is Rotaract Club, how it helps them and others to improve their skills and personality.

**3. Celebration of Friendship's day:**

Rotaractors celebrated friendship day on Monday, 8<sup>th</sup> August, 2016 along with teachers and other students. Some friends acknowledge each other with exchanges of gifts and cards on this day. They gave beautiful handmade greeting cards to each other.

**4. Attended Seminar on Photography:**

Rotaract Club of S.I.E.S College of Commerce has organized seminar on Photography "**Photomania**" on Saturday, 27<sup>th</sup> August, 2016, 12 rotaractors attended this seminar and learn many things about it.

**5. Installation Ceremony :**

The installation ceremony was held to hand over authority from the previous year office bearers to the newly appointed office bearers of the club.

This ceremony was attended by student members, committee of Rotaract Club, Rotary members Dr. Tushar Vichare, Rotary President Dr. Anita Panvalkar, Youth Coordinator Mrs. Neeru Patel, Mrs. Reena Patel. The ceremony was honored by the Chief Guest DRR Mr. Rohan Dalmia and his team and other club members.

The new president **Mr. Shivam Pathak** was installed with his acceptance speech and he introduced the new office bearers and gave his club's upcoming plans. He thanked and congratulates the outgoing president **Mr. Ashok Yadav** who did a good job in his tenure and received "The Best Supportive President" memento from District.

BOARD OF DIRECTORS OF A.Y.2016-17		
Sr. No.	Designation	Students Name
1	Past President (PP)	Mr. Mangesh Dewoolkar
2	Immediate Past President (IPP)	Mr. Ashok Yadav
3	President	Mr. Shivam Pathak
4	Secretary	Mr. Mohd. Adil Memon
5	Adjoin Secretary	Ms. Anjali Jaiswal
6	Treasurer	Ms. Ankita Patil
7	Sergeant of Arm	Mr. Suraj Kumar
8	Director	Mr. Kalpesh Ghadshi
9	Directors- Documentation	Miss. Jyoti kolekar
10	Director-Seminar	Mr. Rohit Dixit
11	Director-Outgoing Events	Ms. SonaliShahu, Mr.Salim Shaikh
12	Director-Medical Camp	Mr. Suraj Kumar, Ms. Preety

### 1. Celebration of teacher's day:

We celebrate Teacher's day on 5th September every year to honor the teachers for their contributions made in a particular field, it is the birthday of "**Dr.Sarvapalli Radhakrishnan**",

The Teacher's day is today an occasion looked forward by the teachers and students, it is fun filled day at the same time helps to develop a better bonding between teachers and students.

Rotaractors celebrated teacher's day (on Monday, 5<sup>th</sup> September, 2016) it is the most appropriate day for every student to show his love and gratitude towards his teacher, they had given a greeting card with beautiful quotes which express their feelings, love and respects.

As far as a teacher is concerned, it is the day when he or she receives appreciation for the work done.

### 2. Video making on Awareness on Social Issue:

Group of rotaractors made video on “**Swachchata Abhiyan**” and “**Women Harassment**” for 2 to 4 minutes and uploaded on YouTube.

Where they presented the problems face by us and what steps we should take against them or to stop them. As a responsible citizen we should not always talk about issues and problems we should take a stand.

**Links:** [http://youtu.be/8yAmTprVd\\_Y](http://youtu.be/8yAmTprVd_Y)

#### **6. Beach Cleaning Drive:**

The Club Organized Beach Cleaning Drive on Friday, 16<sup>th</sup> September, 2016 from 6:30 am to 10:00 am at Versova Beach, Andheri (West).

50 student members had participated guided and supervised by 3 faculty members. Students were provided with hand gloves and bin bags to ease the cleaning process.

Despite of heavy rains students continued with cleaning and showed tremendous enthusiasm.

After cleaning students were provided breakfast by the college.

#### **7. Blood Donation Drive :**

Rotaract Club of J.M.Patel College of Commerce along with N.S.S.unit jointly organized “Blood Donation Drive” on 23<sup>rd</sup> September, 2016 at college campus for Nobel cause with support of **Meenatai Thackeray Blood Bank**.

Principal Dr. DebajitN.Sarkar, Rotary President Dr. Anita Panvalkar, Convener of Club Miss. Aayesha Ansari, Committee member Mrs. Namrata Pathak, Youth coordinator, Ms. Neru Patel, N.S.S. in charge Mrs. Pranita Kamath were present for this event and motivated the students.

Students, Ex- students, Rotaractors are actively joint in this Nobel cause. They were organized Rally before the donation drive to aware the importance of blood donation and to motive the people (donor). The first donor of the camp is “Sergeant of Arm” **Mr. Suraj Kumar** who is also the organizer member of this drive.

Donors donated total 61 units of blood. (Including 21Rotaractors who donated blood.)

#### **8. Seminar on Anemia :**

The seminar on “Anemia- for girls” was conducted by “**Rotary PresidentDr. Anita Panvalker** (Gynecologist) on Tuesday, 27<sup>th</sup>, September, 2016.

There were two sessions, In session 1, topic was discussed in detail, students got knowledge about this, what is Anemia, what are the causes and how to take care of our self from this and what precaution we must take. This session was aided with the help of PowerPoint presentation.

Anemia is one of the most under diagnosed condition and if left untreated can have many serious implications such as cardiovascular diseases and compromised immune function.

Second session was interactive session, where girls had asked their queries and discussed their problems related to this, the speaker cleared their doubts.

#### **9. Swachh Bharat Abhiyan (Gandhi Jayanti):**

Prime Minister of India gave a call for “Swachh Bharat Abhiyan” as a mass movement to realize Mahatma Gandhi’s dream of a Clean India. The intensive national cleanliness campaign started from 25<sup>th</sup> September 2014.

As a responsible citizen, we Rotaractors at J.M.Patel College considering it as our moral duty and organized a Cleanliness Campaign “SWACHHTA ABHIYAN” on Sunday, 2<sup>nd</sup> October, 2016 at our campus from 8.00 am onwards. There were 16 rotaractors who participated in the SWACHHTA ABHIYAN to support this cleanness drive. Despite of heavy rains students continued with cleaning and showed tremendous enthusiasm.

#### **10. Orientation conducted by ZRR :**

Mr. Bharat Patel has conducted the orientation programme on Monday, 3<sup>rd</sup> October, 2016 for core committee and many rotaractors of J.M.Patel College, in which he explained them how the club will work. If we face difficulties how to solve, whom to approach, how many and which activities we have to conduct and complete them successfully.

This was helpful to core committee in planning and to maintain connection and coordinate with other Rotaract club and Rotaractors.

#### **11. Celebration of Children’s Day**

On the first day after Diwali Vacation we celebrated children’s day on Monday, 14<sup>th</sup> November, 2016. It is tribute to India’s first Prime Minister Chacha Nehru (Mr. Jawaharlal Motilal Nehru).

We played some games with the kids of SanskardhamKelawani Mandal’s Gujrati Medium School at College campus and gave chocolates, drawing materials colors as a gift to them to support their participation and enthusiasm.

#### **Trekking at Matheran.**



We started our journey from Goregaon (West) morning 7:00 am Via Bus along with 49 students , three faculty members Miss. Aayesha Ansari, Mr. Rahul Pawar and Mr. SumitPareek and one peon Mr. Krunal. We reached at Matheran (Dodhani) at 10:00 am.

This was great experience of trekking where we climbed 2600 feet height. We formed three group to reach the destination Sunset point and Matheran Market and then return back to village around 7:00 pm.

The trek was adventures where we enjoyed a lot, and learn how to face and deal with hurdles in your way. Team spirit was shown by students to each other how they motivate and helped their friends during trekking when others lose their confidence to complete it, they scare about height and all. Finally they come up with all their fears and completed successfully.

### **12. Diabetic Medical Health Camp :**

16 rotaractors had actively participated to support the Diabetic camp organized by Rotaract Club of Saraf College in association with Rotary Club of Mumbai West Coast at Bangur Nagar.

Many people got benefit of this camp as they got free diabetic checkup.

### **13. Awareness on Voting:**

Rotaractors organized awareness on Voting during BMC election which was held in February, 2017.

10 members supported by urging people to exercise their “RIGHT TO VOTE”.

### Women Development Cell

The objective of Women Development Cell is to sensitize all students and staff of the college gender discriminations and sexual harassment at the work place. It aims at providing favourable environment for work/study.

Orientation of first year students was held in July 2016. Mrs. Gracy Dsouza and Mrs. Pranita Kamath informed the students about the objectives of the Cell and the activities that the Cell would be organising for the year. They also oriented the students regarding the Supreme Court guidelines (Vishaka v/s State of Rajasthan, August 1997) on Sexual Harassment and the Complaint Mechanism regarding the same in the college.

The seminar on “Anaemia- for girls” was conducted by “**Rotary President Dr. Anita Panvalker** (Gynaecologist) on Tuesday, 27<sup>th</sup>, September, 2016. There were two sessions, In session 1, topic was discussed in detail, students got knowledge about this, what is Anaemia, what are the causes and how to take care of our self from this and what precaution we must take. This session was aided with the help of PowerPoint presentation. Anaemia is one of the most under diagnosed condition and if left untreated can have many serious implications such as cardiovascular diseases and compromised immune function. Second session was interactive session, where girls had asked their queries and discussed their problems related to this, the speaker cleared their doubts.

Gender Audit was conducted on 6<sup>th</sup> December 2016. The Gender Audit Committee (**GAC**) visited the College on 09/12/2016 to conduct **Gender Audit** of SKM’s J.M.Patel College of Commerce for the period of 2011-12 to 2015-16. Following members of the GAC were present  
**Dr.(Mrs.) Lily Bhushan - Chairperson**  
**Dr.(Mrs.) Mousumi Datta- Member Coordinator**  
**Mrs. Deepti Mujumdar - Member**

The Committee has gone through the Gender Audit Report prepared by the College. On the day of visit to the College the GAC verified various files, registers, documents etc. presented by Mrs. GracyD’souza as and when asked by the GAC. The GAC interacted with staff and students separately to get first-hand information.

The GAC suggested that programs should not only be channelized towards girl students or women staff members but also the male students and the males to sensitize them. More such programs should be conducted. They also suggested that the top management could evolve a policy aiming at gender equity and equality and it should be reflected in the programs organized. The members of Women Development Cell would like to thank the Principal for his constant support in organising various activities.

Mrs. Gracy Dsouza-Chairperson

**BEST PRACTICES****TECHNOMANIA - 2017: Electronics Research &Development:****MOTIVE OF electronics Research &Development:**

The electronics sector is a key player in the economy and one of the most globalised industries in the world. In order to progressively increase the value addition in electronic product manufacturing, a sustained R&D programme in the electronics sector is essential for the development of indigenous technology, its transfer to industry for commercialization, and to increase the Intellectual Property (IP) content of product design and development.

**OBJECTIVES:**

Keeping these in consideration B.Sc.I.T. Department have accepted as challenge to develop R&D quality in students. In order to promote an inclusive, vibrant and sustainable system for R&D and innovation, the industry and academia (our College) are working together on a common platform to find solutions for the growing societal need and challenges. Towards achieving these goals the R&D in Electronics based subjects have initiated various research programmes in different areas of technology associated with electronics for the overall growth of learners in the College.

**THE PRACTICE:**

Every year B.Sc.I.T department puts an efforts to develop R&D qualities among students by performing following activities:

- Students are encouraged to create various computerized games and teaching aids using computer graphics.
- Students are inspired to make documentary film on social issues by using multimedia system, these films are shown to BMS & BCOM students to inculcate knowledge of multimedia and impact of Information Technology in industries.
- An exhibition is organised for the various electronic robots and gadgets created by students. The robots and gadgets developed by students can be categorised as under.

Creation of electronic robots:

Generally two types of robots developed by students as follows:

- I. Robots controlled by remote control
- II. Robots controlled by micro processor or personnel computer.

1) Generic electronic gadgets :

General purpose electronics gadgets are created by students, some of them are as under:

- I. Smoking Detector
- II. Burglar and Fire Alarm
- III. Clap remote sensor
- IV. Digital clock
- V. Measure depth of water level
- VI. Cars with solar system based engine

**OBSTACLES:**

- I. Deficiency of basic knowledge as all the students with mathematics at junior college level are being admitted in First year of B.Sc.I.T.
- II. Heavy cost of electronics equipments.
- III. Improper infrastructure and monetary fund.
- IV. Difficult to inculcate students interest as not included in syllabus.

**Resources requirement:**

1. Electronic Laboratory
2. Time
3. Faculty with practical knowledge of electronics
4. Electronics books and journals
5. Monetary requirements for Electronics equipments

**Interclass & inter collegiate presentation competition “TECHNOMANIA-2017”, Jan-2017:**

An Interclass presentation competition “TECHNOMANIA-2017” held on 28-Jan-2017. Students presented many electronics self made gadgets and many students have presented I.T. based topics such as cloud computing, li-fi technology, e-commerce, research done on usefulness of mobile apps in today's generation etc.

Total 32 students from B.Sc.I.T. & BCOM section had participated in this event. I/C. Principal Shri B. D. Reddy had inaugurated event with motivating speech and Shri. Rahul Pawar & Shri. Rajesh Gupta judged this competition.

Following is the list of the winners in interclass TECHNOMANIA in technical presentation:

<b>Winners of Interclass TECHNOMANIA-2017 in technical presentation</b>		
<b>Name of Winners</b>	<b>Prize won</b>	<b>Class</b>
Mr. Pradyum Yadav	First	SYBSc.I.T.
Ms. Priyanka Gupta	Second	SYBCOM
Mr. Saurabh Tiwari Mr. Vaibhav Pawar Ms. Yasmeen Shaikh Mr. Karan Choudhary	Third	SYBCOM
Ms. SonaliSahu	Consolation	SYBSc.I.T.

Following is the list of the winners in interclass TECHNOMANIA in creation of selfmade gadgets.

<b>Winners of Interclass TECHNOMANIA-2017 in creation of selfmade gadgets.</b>			
<b>Name of Winners</b>	<b>Prize won</b>	<b>Class</b>	<b>Gadgets</b>
Ms. Manju Naidu	First	FYBSc.I.T.	Fire Alarm
Mr. Rahul Yadav &MalikarjunTubak	Second	FYBSc.I.T.	Electricity Generator
Mr. ShreeGanesh Yadav & Mr. Sam Asir	Third	FYBSc.I.T.	Water Heater

Mr. Aadinath Kadam & Mr. Vishal Kadam	Consolation	FYBSc.I.T.	Amplifier
--	-------------	------------	-----------

**Memories of interclass TECHNOMANIA-2017**

An inter collegiate presentation competition “TECHNOMANIA” held on 18-Feb-2017. Total 25 students from different colleges have participated in this event. Mr. Rahul Pawar and Mr. Vaibhav Sakpal, Asst. Prof. of Gokhale College had judged this event.

Following is the list of winners in intercollegiate TECHNOMANIA-2017 on 18-Feb-2017 :

<b>Winners of Intercollegiate TECHNOMANIA-2017 on 18-Feb-2017</b>		
<b>Name of Winners</b>	<b>Prize won</b>	<b>College</b>
Mr. Pradyum Yadav	First	J.M. Patel , Goregoan West
Mr. Kamalkumarprajapati	Second	S. M. Shetty, Powai
Ms. Priyanka Gupta	Third	J.M. Patel , Goregoan West



**Memories of Intercollegiate TECHNOMANIA-2017 competition on 18-Feb-2017:**



**ANNEXURE V-2**

**BEST PRACTICES - 2**

**Title of the Practice**

**1. Book Review Competition**

**Context**

- Students need to develop various skills like, analytical, comprehension, presentation etc along with their academic studies to emerge as skilful assets for the organisation they are working for.

**Objectives**

- To inculcate the reading habit among students is more challenging and important task in this ICT era.
- To enhance the knowledge of students by extra reading apart from subject/syllabus related books.

**Practices**

- The competition is organised at Collegiate and Intercollegiate level every year.
- Students from various colleges from Mumbai take part in this competition.
- Oral presentation is the deciding factor for the prize winners.
- Prize winners are given cash prize, certificates and trophy.
- To encourage, all participants are given participation certificates.
- Three judges’ panel will decide the winners of competition.

**Obstacles faced**

- Getting the judges who know all three languages becomes difficult sometimes; as languages to present the review are English, Hindi and Marathi.
- College hardly collects entry fee for the competition, so finance is also a concern sometimes.
- Continuous contact and requests are to be made to various colleges to send the participants.

**Impact of Practice**

- Students are reading and presenting varieties of books.
- Soon after the competition students ask for some books which are presented in the competition to be made available in the library.
- College library purchases every year the books which win prizes at this competition

**Resources Required**

- Increase in infrastructure facilities such as books, journals, magazines and number of computers.
- Human resources such as judges who are experts in three languages.

**ANNEXURE – VI**

<b>ACADEMIC CALENDAR 2016-17</b>								
<b>6</b>								



**AQAR 2016-17**

Sr . No.	Month	No. of weeks	No. of days	Holidays	No.of Holiday	No.of days Available	Department	Particular	Week
<b>6th June, 2016- 25th October, 2016</b>									
<b>1</b>	<b>June</b>	<b>4</b>	<b>22</b>	<b>-</b>	<b>0</b>	<b>22</b>	<b>All</b>	<b>Staff Meeting</b>	
								<b>first term academic plan</b>	<b>3</b>
								<b>Committee Formation</b>	<b>4</b>
								<b>Exam Planning (Internal, External, CAP etc.)</b>	<b>4</b>
								<b>Each department's Plan</b>	<b>4</b>
								<b>Classes of second and Third will start</b>	<b>2</b>
								<b>Time tables</b>	<b>2</b>
								<b>Internship and project guidance</b>	<b>4</b>
<b>2</b>	<b>July</b>	<b>4</b>	<b>27</b>	<b>18th July EID</b>	<b>1</b>	<b>26</b>	<b>Commer ce</b>	<b>Seminar for teachers/stude ns</b>	<b>2</b>
							<b>Economi cs</b>	<b>Seminar for teachers/stude ns</b>	<b>3</b>
							<b>Account ancy</b>	<b>Seminar for teachers/stude ns</b>	<b>4</b>
							<b>Cultural</b>	<b>Any two event</b>	<b>3rd and 4th week</b>

							<b>Rotarcat</b>	<b>installation, Blood donation on Dr. Day</b>	<b>1 and 3</b>
							<b>Staff Academy</b>	<b>Conduct seminar or activity for teachers</b>	<b>3</b>
							<b>All</b>	<b>Adimission of first year classes</b>	
<b>3</b>	<b>August</b>	<b>4</b>	<b>27</b>	<b>Ramzan Eid, 17th August Parsi New year, 18th August Raksha Bandhan</b>	<b>3</b>	<b>24</b>	<b>Self finance</b>	<b>Fresher's party</b>	<b>3</b>
							<b>Accountance</b>	<b>Seminar for teachers/students</b>	<b>1st weeks</b>
							<b>BMS &amp;Baf</b>	<b>one day I.V.</b>	<b>4</b>
							<b>Exam Comm</b>	<b>Internal exam</b>	<b>5</b>
							<b>Cultural</b>	<b>Any one event</b>	<b>2</b>
							<b>Rotaract</b>	<b>Seminar</b>	<b>2</b>
							<b>Rotaract</b>	<b>Visit/ Excursion</b>	<b>3</b>
							<b>BMS &amp; BAF</b>	<b>Seminar for studens</b>	<b>1</b>
							<b>BMS &amp; BAF</b>	<b>Certification Course</b>	<b>3</b>
							<b>I.T.</b>	<b>Certification Course</b>	<b>3</b>
							<b>All</b>	<b>Orientation and parent's meeting</b>	<b>2</b>
							<b>Attenda nce Comm</b>	<b>Defaulter list (second year and third year)</b>	<b>4</b>
<b>4</b>	<b>Septem</b>	<b>4</b>	<b>26</b>	<b>6th Sept.</b>	<b>6</b>	<b>20</b>	<b>Eco. And</b>	<b>Conference</b>	<b>3</b>

**AQAR 2016-17**

	ber			to 12th Sept ganeshChaturti			Comm		
							Economics	Certification course	2
							All department	Guest lecture	4
							IT	Guidance for MCA	4
							BMS & BAF	Guidance Lecture (for interview )	4
							Attendance Comm	Defaulter list	4
							Library	Interclass compt.	4
							Sport	Interclass compt.	2
							Cultural	Celebration of days	3
							Rotaract	Clenaing drive, semir	2
							Feedback Comm	First term feedback	4
5	October	3	21	11th Oct Dusshera	1	20		Exams, CAP, Result	
							Accountancy	Crash Courses	During vacation
<b>15th Nov to 30th April 2017</b>									
6	November	2	14	-	0	14	All	Staff meeting for second term	4
							Exam Comm	Exam Planning (Internal, External, CAP	4

								etc.)	
							<b>Cultural</b>	<b>Any one event</b>	<b>4</b>
							<b>Sport</b>	<b>Any event</b>	<b>4</b>
<b>7</b>	<b>Decem ber</b>	<b>3</b>	<b>21</b>	<b>13th Dec: Eid -e- milad 25th Dec.- 31st Dec.: Christmas Vacation</b>	<b>2</b>	<b>19</b>	<b>Lib</b>	<b>Intercollegiate event</b>	<b>2</b>
							<b>Sport</b>	<b>Sport day</b>	<b>1</b>
							<b>Cultural</b>	<b>Any two events</b>	<b>2</b>
							<b>Rotaract</b>	<b>Any one event</b>	<b>2</b>
							<b>DLLE</b>	<b>APY</b>	<b>3</b>
							<b>Staff Academ y</b>	<b>Seminar or workshop (training programme)</b>	<b>3</b>
							<b>BMS &amp; BAF</b>	<b>I.V.</b>	<b>3</b>
							<b>I.T.</b>	<b>I.V.</b>	<b>3</b>
							<b>Accouna tnce</b>	<b>Conference</b>	<b>2</b>
<b>8</b>	<b>Jnauar y</b>	<b>4</b>	<b>26</b>	<b>26th Jan.: Republic day</b>	<b>0</b>	<b>26</b>	<b>Self finance</b>	<b>Conference</b>	<b>3</b>
							<b>Attenda nce Comm</b>	<b>defaulter list</b>	<b>5</b>
							<b>Self finance</b>	<b>Seminar for Students</b>	<b>4</b>
							<b>Rotaract</b>	<b>Treking</b>	<b>5</b>
							<b>Self finance</b>	<b>i-Blithe</b>	<b>5th</b>
<b>9</b>	<b>Februa ry</b>	<b>4</b>	<b>24</b>	<b>19th Feb: Shuvaji Jayanti, 24th Feb Mahashivr atri</b>	<b>2</b>	<b>22</b>	<b>Annual Day</b>	<b>Annual Paln</b>	<b>5th</b>
							<b>Prize Distribution</b>		<b>5th</b>
							<b>I.T.</b>	<b>Technomani/ Exhibition</b>	<b>2</b>

**AQAR 2016-17**

							<b>DLLE</b>	<b>File submission</b>	<b>3</b>
							<b>All</b>	<b>Guest lecture (All TY)</b>	<b>4</b>
							<b>Feedback Comm</b>	<b>Second term Feedback</b>	<b>4</b>
							<b>All</b>	<b>Submit your report of all activity to Magazine department</b>	<b>4</b>
<b>10</b>	<b>March</b>	<b>4</b>	<b>27</b>	<b>13th Mar: Holi</b>	<b>1</b>	<b>26</b>	<b>Self finance</b>	<b>Farewell Party</b>	<b>2</b>
							<b>Magazine</b>	<b>Akhshari</b>	<b>4</b>
							<b>Exam</b>	<b>Exams, CAP</b>	
<b>11</b>	<b>April</b>	<b>4</b>	<b>26</b>	<b>4th Apr : Ram navami, 9th April : Mahaveer Jayanti, 14th April good Friday</b>	<b>3</b>	<b>23</b>		<b>Distribution of Akhshari, Result</b>	

## ANNEXURE -VII

## FEEDBACK ANALYSIS-SAMPLE

Teacher	Ms. Aayesha Ansari	Rahul Pawar	Ms. SoniyaChaugule	Henna Punjabi	ASHISH SHAH
<b>Subject</b>	<b>APP. MATHS-1</b>	<b>E.T.C.</b>	<b>C++ PROG.</b>	<b>P.C.S.</b>	<b>F.I.T.</b>
<b>AVAILABILITY AFTER LECTS Average</b>	4.29	3.59	<b>3.63</b>	<b>3.00</b>	<b>4.04</b>
<b>CLASS CONTROL Average</b>	4.51	4.02	<b>4.43</b>	<b>3.76</b>	<b>3.98</b>
<b>OVERALL IMPRESSION Average</b>	4.65	3.76	<b>4.14</b>	<b>3.49</b>	<b>4.35</b>
<b>PUNCTUAL IN CLASS Average</b>	4.41	3.67	<b>3.90</b>	<b>3.22</b>	<b>4.16</b>
<b>REGULAR IN TAKING LECT/TUT Average</b>	4.73	3.86	<b>4.00</b>	<b>2.92</b>	<b>4.44</b>
<b>TOTAL</b>	1129.59	944.90	1005.10	819.39	1043.97
<b>AVERAGE</b>	4.61	3.86	4.10	3.34	4.26

Teacher	CA.DALAL	TAYADE	B.D.REDDY	CA.DESAI	G.D'SOUZA	Jigna Cholera	Neha Singh
<b>Subject</b>	<b>ACCTS</b>	<b>MHRM</b>	<b>B.ECO</b>	<b>ACCTS</b>	<b>MR</b>	<b>TAX</b>	<b>COMP.SYS</b>
<b>AVAILABILITY AFTER LECTS Average</b>	2.59	2.93	<b>4.27</b>	<b>3.08</b>	<b>3.81</b>	3.52	2.85
<b>CLASS CONTROL Average</b>	2.76	2.59	<b>4.81</b>	<b>3.37</b>	<b>3.90</b>	3.81	3.49
<b>EFFECTIVENESS IN LEARNING THROUGH PROJECTOR Average</b>	3.59	2.39	<b>2.72</b>	<b>2.47</b>	<b>3.68</b>	1.92	3.50
<b>OVERALL IMPRESSION Average</b>	3.22	2.91	<b>4.67</b>	<b>3.21</b>	<b>3.92</b>	3.71	3.11
<b>PUNCTUAL IN CLASS Average</b>	3.12	2.99	<b>4.65</b>	<b>3.21</b>	<b>3.78</b>	3.72	3.19
<b>REGULAR IN TAKING LECT/TUT Average</b>	3.59	3.14	<b>4.70</b>	<b>3.68</b>	<b>3.84</b>	3.92	3.83

## AQAR 2016-17

<b>USE OF PROJECTOR Average</b>	4.30	2.53	<b>2.69</b>	<b>2.29</b>	<b>3.69</b>	1.94	3.71
<b>TOTAL</b>	1915.86	1546.95	2182.81	1614.02	1536.92	1757.59	1791.96
<b>AVG</b>	3.30	2.66	3.76	2.78	2.65	3.03	3.08

Teacher	Hani Vyas	Ansha Gupta	Hani Vyas	Henna Punjabi	Ms. Aayesha Ansari	Ashish Shah
<b>Subject</b>	<b>F.H.S.</b>	<b>Business Law</b>	<b>Intro. To Fin Acc.</b>	<b>POM</b>	<b>B. Stat.</b>	<b>Intro. To Comp.</b>
<b>AVAILABILITY AFTER LECTS Average</b>	3.84	<b>2.71</b>	<b>3.84</b>	<b>4.00</b>	<b>3.89</b>	<b>3.23</b>
<b>CLASS CONTROL Average</b>	4.29	<b>3.36</b>	<b>3.53</b>	<b>3.49</b>	<b>3.93</b>	<b>3.29</b>
<b>OVERALL IMPRESSION Average</b>	4.33	<b>3.50</b>	<b>3.80</b>	<b>3.91</b>	<b>3.91</b>	<b>3.89</b>
<b>PUNCTUAL IN CLASS Average</b>	4.13	<b>3.52</b>	<b>3.93</b>	<b>4.07</b>	<b>3.93</b>	<b>3.88</b>
<b>REGULAR IN TAKING LECT/TUT Average</b>	4.49	<b>3.86</b>	<b>4.33</b>	<b>4.16</b>	<b>4.31</b>	<b>3.78</b>
<b>TOTAL</b>	952.59	761.09	886.11	898.47	914.67	812.29
<b>AVERAGE</b>	4.23	3.38	3.94	3.99	4.07	3.61

## DETAILS OF CONFERENCES, WORKSHOPS AND PUBLICATIONS OF FACULTY

Dr. Debajit N. Sarkar

**Research Publication:**

- Research Revolution, Vol. IV issue 9, June 2016, ISSN 2319 -300X
- Online International Interdisciplinary Research Journal, Vol –VI Issue IV, Aug 2016, ISSN 2249-9598

## Chapters in Books

- Information Book for students of Bachelor in Commerce Financial Markets of University of Mumbai, Manan Prakashan, Mumbai, June 2016, ISBN – 978-93-84944-80-3
- Information Book for students of Bachelor of Management Studies, University of Mumbai, Manan Prakashan, Mumbai, June 2016, ISBN – 978-93-84944-82-7

Was invited as a Chairperson for Contemporary Urban Debated on 5<sup>th</sup> August, 2016 at Sathaye College, Mumbai

**B.Sc. IT Faculty**

<u>Teacher</u>	<u>Workshop/Seminar on</u>	<u>College</u>	<u>Date</u>
Ms. Aayesha Ansari	Revised syllabus of FYBSc.I.T w.e.f. July-16	S.K.Somaiya, Vidyavihar	22-July-2016
	Revised syllabus of FYBSc.I.T w.e.f. July-16 specially for the course of Discrete Mathematics	Vidya Vikas College, Vikhroli	12-Aug-2016
	Research Data Analysis using Ms. Excel	J. M. Patel College, Goregoan West	30-Sep-2016
Ms. Soniya Sharma	Revised syllabus of FYBSc.I.T w.e.f. July-16	University of Mumbai, Kalina	July-2016
Mr. Rahul Pawar	Revised syllabus of FYBSc.I.T w.e.f. July-16 specially for the course of Operating System	Vidyalankar, Wadala	August-2016

**BMS Faculty**



**AQAR 2016-17**

Mrs. Ansha Gupta has published a research paper on “Role of Organisation Performance towards innovation”, in the international conference on “Innovative Business Practices in Global Era”, organized by Acropolis Faculty of Management & Research, Indore.

ISSN No. : 978-81-928573-3-6

<b><u>Name of Teacher</u></b>	<b><u>Name of Programme</u></b>	<b><u>Topic</u></b>	<b><u>Organised By</u></b>	<b><u>Local/State/National/International Level</u></b>
Mrs. Hani Vyas	Workshop	Revised Syllabus of TYBMS	Mithibai College, Mumbai	State
	Workshop	Data Analysis using Excel	J. M. Patel College of Commerce	Local
Mrs. Ansha Gupta	Workshop	Revised Syllabus of TYBMS	Mithibai College, Mumbai	State
	Doctoral Workshop	Research Methodology and R. Analysis	AIMA, Delhi	Local
	Workshop	Data Analysis using Excel	J. M. Patel College of Commerce	Local
Mrs. Namrata Pathak	Workshop	Data Analysis using Excel	J. M. Patel College of Commerce	Local
	Workshop	TYBMS (Sem V) Exam Preparation	Tolani College	Local
	Conference	Emerging trends in HRD	N.K. College	National
.	Workshop	Research Paper Writing	DGMC Saraf College	Local
Mrs. Henna Punjabi	Workshop	Revision of syllabus of FYBSCIT, Communication Skills subject	Valia College	Local

**Mr. Rajpal K. Tayade**

- Guidance lecture at Sonopant Dandekar College, Palghar on the subject of HRM on dated 26<sup>th</sup> February, 2016 for T.Y. B.Com students
- Paper presented and published in the International Conference organized by Abhinav College of Commerce and Science, Bhayanderon the subject of The Role of Medical Tourism in Maharashtra
- Paper presented on One day national conference on the Role of Medical Tourism in India organized by LaxmichandGolwala College of Commerce and Economics, Ghatkopar on 20<sup>th</sup> Janury, 2017
- One day Workshop attended at NarseeMonjee College of Commerce and Economics, Vile Parle on Syllabus revision for S.Y.B.Com. on 4<sup>th</sup> July, 2017.
- National Conference on Dr. Babasaheb Ambedkar Thoughts on Women Empowerment organized by Dr. Ambedkar Chair, SNDT University, Mumbai attended on 8<sup>th</sup> March, 2017

**Mr. Dilip Patil**

- 20th Jan 2017 - One day National conference on “Transforming India-Vision for Excellence” at LAXMICHAND GOLWALA COLLEGE Ghatkopar. Presented a paper titled ‘**Access to paid employment & women’s autonomy- A statistical study of working women in Mumbai (suburb)**’
- 11th Feb 2017- National Level Interdisciplinary Seminar on "Exploring Emerging Trends and Innovation in Research in Commerce, Science & Technology, Humanities and Social Sciences" at N.S.S. COLLEGE MUMBAI.
- 22nd July 2016- **Workshop on ‘Revised Syllabus & Question paper pattern in the subject of Mathematical & Statistical Techniques’** organized by M.L.DAHANUKAR COLLEGE VILE-PAR

Title with page nos.	Journal	ISSN	Whether peer reviewed. Impact Factor, if any
Dimensions of women’s autonomy and family influence:-a statistical study pp-1472-1477	<b>International Journal of Science and Research (IJSR) Index Copernicus Value (2013): 6.14  , Vol-5 Issue-10 Oct 2016 Impact Factor (2015): 6.391</b>	<b>ISSN (Online) 2319-7064</b>	Peer Reviewed

## AQAR 2016-17

<p><b>Significance of religion in occupation pattern and financial decision-making of working women -a statistical perception pp-1234-1238</b></p>	<p><b>International Journal of Science and Research (IJSR) Volume 5 Issue 12, Dec 2016. Impact Factor (2015): 6.391</b></p>	<p><b>ISSN (Online) 2319-7064</b></p>	<p>Peer Reviewed</p>
<p><b>Women empowerment as a function of transformation of India a statistical study of working women in Mumbai (sub) pp-311-315</b></p>	<p><b>International Scholarly Research Journal for Interdisciplinary studies. 20 Jan 2017 Impact factor: 5.403 UGC approved-45269</b></p>	<p><b>ISSN: 2319-4766</b></p>	<p>Peer reviewed</p>
<p><b>Impact of education &amp; economic empowerment in women's autonomy &amp; decision-making power-a statistical study of working women in Mumbai (suburb) pp-40-47</b></p>	<p>International Journal of Advance Research and Innovative Ideas in Education <b>Vol-2</b></p> <p>Conference on ‘ Academic and Administrative Audit’ organized on the 10<sup>th</sup> and 11<sup>th</sup> January 2017, by the College of Home Science,Nirmala Niketan.</p> <p>4. Participated in the One Day Workshop on ‘API and Maharashtra Public Universities Act, 2016’ on 9<sup>th</sup> April 2017, organised by D.T.S.S. College, Malad.</p> <p>5.Attended Annual Planning Session of National Service Scheme, Mumbai Western Suburb, on 30<sup>th</sup> June 2016, organised by R.D. and S.H. National College, Bandra.</p> <p>6.Attended One Day Workshop on ‘Research Data Analysis using Ms-Excel’ held on 30<sup>th</sup>September 2016,organised by SKM’S J.M.Patel College, Mumbai</p>	<p><b>ISSN(O): 2395-4396</b></p>	<p>Peer reviewed</p>

### Mrs.Pranita Kamath

- Attended Refresher Course in ‘English, Indian and foreign Languages’ conducted from February 23 to March 16, 2017,organised by Academic Staff College, Mumbai University.

## AQAR 2016-17

- Invited to judge an Intercollegiate Book Review Competition on 27<sup>th</sup> January 2017 organised by the library of our college.
- Participated and presented a poster titled 'Best practice in Teaching and Learning Resources[Use of Workbook] at the NAAC sponsored National Conference on ' Academic and Administrative Audit' organized on the 10<sup>th</sup> and 11<sup>th</sup> January 2017, by the College of Home Science, Nirmala Niketan.
- Participated in the One Day Workshop on 'API and Maharashtra Public Universities Act, 2016' on 9<sup>th</sup> April 2017, organised by D.T.S.S. College, Malad.
- Attended Annual Planning Session of National Service Scheme, Mumbai Western Suburb, on 30<sup>th</sup> June 2016, organised by R.D. and S.H. National College, Bandra.
- Attended One Day Workshop on 'Research Data Analysis using Ms-Excel' held on 30<sup>th</sup> September 2016, organised by SKM'S J.M.Patel College, Mumbai.

### Mrs. Gracydsouza

- **Moderator-** Commerce –I , N M College of Commerce, F.Y.B.Com Sem –I, November 2016, Commerce –I , Vivek College of Commerce, F.Y.B.Com Sem –II April 2017, Principles of Management & Principles of Marketing – J. M. Patel College of Commerce, F.Y.B.M.S, Sem-II April 2017
- Paper setter in the subject of Marketing Research at t. T.Y. B.Com Sem –V (75-25) & (60-40)
- Appointed as a Chief Conductor for the T. Y. B.Com Sem –V ATKT exam – April 2017
- Invited to deliver guidance lecture in the subject of Marketing Research for T. Y. B.Com students at Vivek College on 14-10-16
- Attended Refresher Course from 26<sup>th</sup> December, 2016 to 14<sup>th</sup> January, 2017 at R.A .Podar College Matunga
- Member of Expert Committee for LIC visit at M.S College, Mumbra.
- Member of Syllabus Restructuring Committee for Under Graduate and Post Graduate Programmes in the Faculty of Commerce, University of Mumbai

### **Workshop Attended**

- One day workshop on Revised Syllabus & New question paper pattern in the subject of Commerce –I (Sem –I & II) at Shankar Narayan College of Arts & Commerce on 25<sup>th</sup> July, 2016.
- Organised a one day workshop on 'Research Data Analysis using MS Excel' on 30<sup>th</sup> September 2016
- Faculty Development Program 'How to write a research paper and analyse it using MS-Excel' on 20<sup>th</sup> December, 2016 organised by Aditya Institute of Management Studies & Research.
- Workshop on 'Analytical Tools for Research' from 2<sup>nd</sup> to 8<sup>th</sup> May 2016 organised by RA DAV College in collaboration with Global Network of Business Researchers (GNBR)

## AQAR 2016-17

- Attended Economic Conclave on ‘Integration of World Economy, its challenges and its impact on India’ on 3<sup>rd</sup> March, 2017 organised by Alkesh Dinesh Mody Institute for Financial & Management Studies.
- Participated in the workshop on “Understanding the New Maharashtra Public Universities Act, 2016 organised by Mumbai University College Teachers’ (MUCTA) AND RADAV COLLEGE OF COMMERCE ON 22<sup>ND</sup> APRIL 2017.

### Seminar/ Conferences/ Paper Presentation

- National Seminar on “4<sup>th</sup> Cycle of Reaccreditation Process” organised by Birla College of Arts, Science and Commerce, Kalyan on 27<sup>th</sup> March 2017
- “Surrogate Advertising: Brands in Disguise” at national Conference on ‘Poly-Dimensional Approach Towards Mesmerising World of Advertising’ organised by M L Dahanukar College of Commerce on 25<sup>th</sup> February, 2017
- “Personality Traits as a predictor of Employee Engagement” in the International Management Research Conference on ‘Entrepreneurship, Institutions & Competitiveness: Challenges for Emerging Market Companies’ on 3<sup>rd</sup> & 4<sup>th</sup> March 2017 organised by Alkesh Dinesh Institute for Financial & Management Studies. **Received Best Paper Award.**
- “Mobile Wallet: A tool to survive Demonetisation” in the National Conference on ‘Demonetisation: Prospects and Problems’ organised by Lords Universal College on 10<sup>th</sup> February 2017.